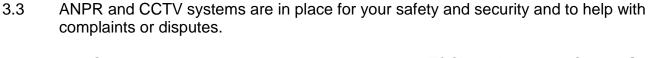
Declaration Form for the Deposit of Household Waste and / or Use of a Hire Vehicle*

Please read ALL notes in Sections 1, 2 and 3 before completing this form Name of Applicant Address Telephone Number Post Code Vehicle Model* Vehicle Registration Hire Company Name Hire agreement checked confirming vehicle hired for 3 days or less? Yes No Identification used** Driving License Council Tax Bill **Bank Statement** Passport **Utility Bill** Other (please specify) Date of Visit Please note T&Cs and the HWRC User Guide apply Two forms of ID must be presented with a copy of the hire agreement, one must be photo ID. The addresses on all documents must be the same to allow access Section 1 - Declaration of Origin of the Waste 1.1. Both Newtown Road Household Waste Recycling Centre and Padworth Lane Recycling Centre are licensed by the Environment Agency to accept household waste only. Waste generated through business, commercial or trade activities, or through other organisations. cannot be deposited at either site. By signing and submitting this form you are declaring to West Berkshire Council: 1.2. a) That only waste generated from your own household is being deposited. b) That no waste generated from business, commercial or trade activities is being brought in by you. c) That the information supplied to West Berkshire Council on this form is accurate. 1.3. Additionally, by signing and submitting this form you are agreeing that: a) West Berkshire Council has the right to undertake any further investigation necessary to identify the origin of the waste (including visiting the applicant's property). b) Any unlawful deposition of business, commercial or trade waste at either of the facilities mentioned above is considered an offence under the Environmental Protection Act 1990 and person(s) responsible may face a fine or be prosecuted. c) To abide by the Terms and Conditions. **Print Name** Signed Date

Types	of wests being deposited (to be completed by site energing).
ypes	of waste being deposited (to be completed by site operative):
Scrap I	Metal Ceramics Black sacks Large Domestic Appliances
Soil & F	Hardcore Garden Waste Engine Oil Plasterboard Electrical Items
Furnitu	re Wood Other – please specify
Site Op	peratives Approval
Signed	Print Name Date
Saatia	n 2 – Notes
	read these notes carefully before submitting this Household Waste Declaration Form
2.1	Trade Waste (waste arising from a business or waste which is being transported for commercial gain) may not be deposited at the Household Waste Recycling Centres in West Berkshire.
2.2	Where the driver maintains that the waste is not trade (as defined in 2.1 above) then the waste may be accepted upon completion of this form, subject to site operative's discretion.
2.3	Failure to complete the Household Waste Declaration Form as defined in 2.2 above will result in the load being turned away.
2.4	The decision to grant access is subject to the site operative's discretion and such a decision is final. Co-operation is therefore necessary to prevent any possible offences being committed.
2.5	It is a criminal offence to illegally dispose of trade waste at these facilities. If proven, it could result in a fine or prosecution.
Section	n 3 – Site Rules and Restrictions
3.1	Site restrictions at both Newtown Road Household Waste Recycling Centre and Padworth Lane are included within the T&C's and the HWRC User Guide and must be adhered to.
3.2	Failure to comply with these site rules may result in a vehicle being refused entry or directed to leave the site immediately.



The Council has the right to amend and change the T&C's and the HWRC User Guide at any time and changes will be published at www.westberks.gov.uk



